

EAST ORANGE PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING
VIA ZOOM
JUNE 18, 2025

PRESENT: Hon. Jimmy Small
Hon. Jacquelyn Davis
Hon. Mumtaz Bari-Brown
Gloria Holt
Lynella George
Laudaine Simeon

ABSENT: Jada Braime-Butler
Duwan Bogert
Councilman Sammed Monk

STAFF: JP Porcaro
Pamela Holmes
Jenny Tong
Nancy Barrantes-Lei

The President, Hon. Jimmy Small, called the meeting to order at 7:00 p.m.

1. Sunshine Law

The Director read the Statement re: Public Law 1975, Chapter 231, known as the Sunshine Law at the Opening of the meeting.

2. Minutes: May 8, 2025

Motioned by Jacquelyn Davis to accept the Minutes for May 8, 2025 as presented. Seconded by Hon. Mumtaz Bari-Brown. Approved by the Board.

3. Financial Report

Nancy Barrantes-Lei gave the report.

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|--|-------------|
| Total Expenses Paid thru May 2025 | \$1,230,710 |
| Percentage Spent thru May 2025 | 33.50% |
| Total Resources Received thru May 2025 | \$1,289,525 |
| Percentage Received thru May 2025 | 35.10% |
| (Monies Received less Expenses Paid) | \$ 58,815 |

- **Approved Payments: May 2025**

Motioned by Gloria Holt to approve the Approved Payments for May 2025. Seconded by Hon. Mumtaz Bari-Brown. Approved by the Board.

- **Proposed Payments: June 2025**

Motioned by Hon. Jacquelyn Davis to approve the Proposed Payments for June 2025. Seconded by Hon. Mumtaz Bari-Brown. Approved by the Board.

4. Public Participation

There was no Public Participation.

5. Director's Report

The Director gave the report. Full report attached to Minutes.

6. Trustee Concerns/Comments

- Hon. Jimmy Small

Hon. Jimmy Small asked if the Library is currently paying the PSE&G bill at the Franklin Branch. The Director indicated that City Hall has picked up that bill. The Library still pays for the Elmwood and Ampere Branches. Even though Ampere is closed, there is still a small bill.

No other Concerns/Comments at this time.

7. Committee Reports

- Hon. Jimmy Small gave the Technology Report.

E-circulation continues to be high. Patrons checked out 637 e-books and audiobooks from eLibraryNJ and borrowed 503 items from Hoopla and Kanopy.

Over 900 patrons used the computers at the Library. In addition, many people enjoyed the free Wi-Fi and quiet study space at the Library.

The printing demand continues to be high. Patrons printed approximately 8,500 pages using the Library's SAM print system. Staff printed approximately 8,000 pages for patrons who sent jobs to print@eopl.org at

the Circulation Desk. Patrons printed approximately 750 pages using Wi-Fi printing service and most used electronic payment for their printing jobs.

The Windows 11 upgrade project went well. The Library ordered and received 23 computers and 6 monitors to replace public use PCs that are not eligible for Windows 11 upgrade. IT support staff resolved some issues with SAM software and Webroot antivirus software during the upgrade. The Library has completed the upgrade on most of the PCs in the Junior and Teen Center.

Verizon monthly telecommunication bill has been in compliance with the rate signed in the contract since February 2025. Ms. Tong reached out to Verizon to request a check for credit of overcharge and is waiting for a response.

No other Committees reporting at this time.

8. Old Business

There was no Old Business to discuss.

9. New Business

There was no New Business to discuss.

Gloria Holt motioned to adjourn the meeting. Seconded by Lynella George. The public portion of the meeting adjourned at 7:22 p.m.

10. Executive Session

There were no personnel issues to address. The Board did not go into Executive Session.